

**Subpoenas**

Subpoenas to Horizon Bank may be served on the registered/resident agent of the appropriate jurisdiction below to obtain jurisdiction over Horizon Bank. Horizon Bank requires the domestication of all civil subpoenas issued by an out of state court. Nothing in these instructions alter court rules for service of process.

**Legal Documents**

Summons and Complaints, Garnishments, Levies, Governmental Inquiries, or other documents requiring service may be served on the registered/resident agent of the appropriate jurisdiction below to obtain jurisdiction over Horizon Bank. Nothing in these instructions alter court rules for service of process.

**Indiana:**

Horizon Bank  
Registered Agent: Todd A. Etzler  
515 Franklin St.  
Michigan City, IN 46360

**Michigan:**

Horizon Bank  
Resident Agent: Thomas M. Prame  
500 West Buffalo Street  
New Buffalo, MI 49117

Horizon Bank charges reasonable copying costs and fees for services to respond to legal requests. If state or federal law sets a lower maximum fee, the maximum state or federal fee will be charged. Except as otherwise permitted by law, Horizon Bank's subpoena fees are below.

These fees are subject to change at any time without notice:

- Minimum Charge -- \$80.00
- Research Costs — \$40.00 per hour
- Delivery via Certified Mail — \$15.00
- Delivery by overnight method – at cost
- Cost of Flash drive (if paper is not produced) — \$25.00 per flash drive
- Cost of photocopies (if paper is produced) — \$.20 per page
- Attorney fees when Horizon determines that attorney services are recoverable.